

Glasgow Kelvin College

Board of Management

Agenda

Agenda for the meeting scheduled to be held in WG1 in the Springburn Campus at 4.30pm on Wednesday, 11 June 2025

- 1. Sederunt**
- 2. Apologies**
- 3. Declarations of Interest**
 - a) Interest¹**
 - b) Connection²**
- 4. Welcome**
Chair of Board of Management
- 5. Externally Facilitated Effectiveness Review**
Recording by D Archibald, Henderson Loggie
(report attached)
- 6. Minute of the Previous Meeting held on 12 March 2025 (For Approval)**
(copy attached)
- 7. a) Matters Arising from the Previous Meeting held on 12 March 2025**
b) Matters Arising / Action List (For Noting)
 - i) Board of Management Action Log as at June 2025**
(copy attached)
 - ii) Board of Management and Standing Committee Action Log**
[Board of Management Action List 2024-2025](#)
- 8. Standing Items**
 - a) Chair's Report (For Information)**
Report by Chair
(copy attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

- b) **Principal's Update Report – NOT IN THE PUBLIC DOMAIN** (*For Discussion and Noting*)
Report by Principal
(*copy attached*)
 - c) **Students Association Priorities Update** (*For Discussion and Noting*)
Report by Learner Engagement Officer
(*copy attached*)
 - d) **Performance Report** (*For Discussion and Noting*)
Report by Principal and Vice Principal Curriculum and Quality Enhancement and Director of Digital and Information Services
(*copy attached*)
- 9. **Draft Standing Committee Minutes (For Information) – NOT IN THE PUBLIC DOMAIN**
 - a) **Chair Approved - Learning and Teaching Committee 7 May 2025**
 - b) **Chair Approved - Audit and Risk Committee – 13 May 2025**
 - c)
 - i) **Chair Approved - Finance and Resources Committee – 4 March 2025**
 - ii) **Chair Unapproved - Finance and Resources Committee – 27 May 2025**
 (*copies attached*)
- Items for Approval / Endorsement**
- 10. **Draft Five-Year Budgets 2025-30 – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Head of Finance
(*copy attached*)
- 11. **Risk Management Update and College Risk Register/Appetite Annual Review**
Report by Vice Principal Operations and Director of Estates and Corporate Services
(*copy attached*)
- 12. **Update on Cladding Panels – Springburn Campus - STRICTLY CONFIDENTIAL**
NOT IN THE PUBLIC DOMAIN
Report by Vice Principal Operations and Director of Estates and Corporate Services
(*copy attached*)
- 13. **Annual Health and Safety Policy Review**
Report by Health and Safety Manager
(*copy attached*)
- 14. **Review of Policies and Procedures (Protecting Vulnerable Groups (PVG) and Criminal Records Check, National Disciplinary Policy and Letting Policy and Procedure)**
Report by Director of People and Culture and Director of Estates and Corporate Services
(*copy attached*)
- 15. **Board Members Recruitment, Committee Membership and Calendar of Meetings 2025/26**
Report by Secretary to the Board of Management
(*copy attached*)

16. **Governance Action Plan – Update and Dissolution of Glasgow Colleges
Regional Board
Report by Secretary to the Board of Management and Director of Estates and
Corporate Services
(copy attached)**
17. **Public Sector Equality Duty Report 2025
Report by Director of People and Culture
(copy attached)**
- Items for Discussion and Noting**
18. **Quarter 3 Forecast and Management Accounts to 30 April 2025 – NOT IN THE
PUBLIC DOMAIN
Report by Vice Principal Operations and Head of Finance
(copy attached)**
19. **Review of Performance of Chair of Board of Management
Report by Senior Independent Member and Secretary to the Board
(copy attached)**
- Items of Correspondence**
20. a) [Certificate of Assurance to GCRB.pdf](#)
- Items for Information**
21. **Compliance with Financial Memorandum
Report by Vice Principal Operations
(copy attached)**
22. **Community Empowerment Act (Scotland) 2015 Annual Report to Year Ended 31
March 2025
Report by Director of Estates and Corporate Services
(copy attached)**
23. **OSCR - Charity Annual Return
Report by Director of Estates and Corporate Services
(copy attached)**
24. **Impact and Consequences**
Members to consider any impact arising as a consequence of the consideration of the
above agenda on:
 - Students
 - Risk and Assurance
 - Equality
 - Data Protection
 - Environment and Sustainability
25. **Closing Remarks
Chair of the Board of Management**
26. **Closure**

27. **Date of Next Meeting**
TBC

28. **Dates for the Diary**
- **Board of Management Strategy Day – 27 August 2025**

All Press Releases relating to the College are available to view on the Board Portal via the following link:
[Press Releases 2024-25](#)